

# IREM SF Jobs Bank

December, 2011

## Positions Available

### **Asset and Property Project Manager Opening**

Sperry Van Ness/First Guardian Group is seeking a versatile career oriented Project Manager to assist us in our expansion of asset and property management business lines. Our San Jose based team is a national property management and real estate brokerage company that currently manages a broad portfolio of multifamily, commercial office, retail, and medical office assets nationwide. You will contribute to our expansion both in the Bay area as well as with our assignments across the US.

Must have:

- Prior property management training (e.g., IREM) and experience
- Strong analytical skills including ability to manage and develop property budgets and financial projections.
- Excellent communication and interpersonal skills and experience interfacing with institutional property owners (REITs, funds, lenders)
- Energetic, with a focused results oriented personality

Compensation is base salary plus performance bonus and includes a competitive benefits package. Excellent Class A working environment and support infrastructure. See [www.FirstGuardianGroup.com](http://www.FirstGuardianGroup.com) for more information.

Our firm is affiliated with Sperry Van Ness ([www.svn.com](http://www.svn.com)), an international commercial real estate brokerage team formed in 1987. You will also have the ability to leverage national resources of SVN and have an opportunity to participate in the growth of major new property management group within the firm.

Please send resume highlighting your experience along with an appropriate cover letter before contacting us. Please send resume to: [info@firstguardiangroup.com](mailto:info@firstguardiangroup.com)

### **Office Building Manager II, State of California**

San Francisco based opening for an experienced property manager in San Francisco. Position is with the State of California. See separate document for details.

### **Partnership Opportunity**

Partnership opportunity as a fulltime property management consultant and expert witness. Looking for one partner to join E. Rober Miller, CPM, past national IREM president, and David Saldivar, CPM, CCIM, San Francisco Chapter president. We do over 60 cases per year for attorneys as experts in the field of property management. Call for an interview: 650-373-0705.

## **Professionals Available**

Seasoned professional property manager available to grow with an established real estate company in the San Francisco Bay Area. Jeffery Ong, CPM, RPA. [jefferyong@gmail.com](mailto:jefferyong@gmail.com)

Highly motivated, creative, and versatile property & facility management professional experienced in leasing, solution development, building operations and maintenance, preventive maintenance, administrative services, and asset management. Demonstrated talent for analyzing problems, evaluating and simplifying procedures, and finding innovative solutions. Excellent management and customer service skills. [jbcarvi@gmail.com](mailto:jbcarvi@gmail.com)